

Remember to include any speakers and the subject of his/her presentation.
BE DETAILED!!

MINUTES REPORT FORM

for the Texas-Oklahoma District of Key Club International

Be sure to include any motions made during the meeting. Also, include committee reports.

The District Board of **Texas Oklahoma** met on **July 23rd through 24th** for **Summer Board** at **Dallas/Fort Worth Airport Marriott Hotel in Irving, Texas.**

Lilian Thai is the meeting Chairperson, **Ginna Galindo Gomez** is the meeting Secretary, and the Adult Advisors are **Kenyon Black and Kelly Poland**. The following members were present at this meeting: **53**. The following members were not present: **6**. The following guests were present at this meeting: **Betty McCulstins**

The Meeting Minutes are as follows (additional sheets are attached as necessary):

Call To Order

Chairwoman and District Governor Lilian Thai calls the Summer Board meeting to order on July 23rd at 6:11 PM.

Chairwoman and District Governor Lilian Thai welcomes the board to the Summer Board meeting in Irving, Texas. She reminds the board that everyone needs to either put their phone away during the meeting. She invites Division 8 Lieutenant Governor Matthew Spivey to lead the Pledge of Allegiance. Division 8 Lieutenant Governor Matthew Spivey leads the Pledge of Allegiance. Division 5 Lieutenant Governor Mitha Ananth leads the Key Club Pledge. Division 30 Lieutenant Governor Anh Tran leads the invocation. District Secretary calls roll call, reporting all those in attendance.

Goals and Expectations

Chairwoman and District Governor Lilian Thai moves to goals and expectations. She reminds the board to be efficient by being on time and use parliamentary procedure when speaking. She adds to be respectful to others during the meeting and outside of the meeting. She opens the floor for Kenyon Black to speak. District Administrator Kenyon Black welcomes to the board to Summer Board 2021. He emphasises that now being in person, after almost 18 months of not meeting, that there are a lot of new faces and new students. He reminds that the meeting is to get business done and choose a convention theme for the year. He expresses that Key Club is about having fun and finding one's self. He shares that masks are optional and to be mindful, also that if there are any questions to direct them towards regionals.

Resignations, Appointments, and Removals

Chairwoman and District Governor Lilian Thai moves to resignations, appointments, and removals.

Resignations:

Division 9W Sarah Lynn Hollick

Division 24N Jackson Streit

Appointments:

Division 25S/31 Khushi Parekh

Division 39N Karina Laureles

Division 39S Lauren St. Clair

Division 24S Jackson Streit

Removals:

None

Chairwoman and District Governor Lilian Thai entertains a motion to accept all the appointments. Division 25W Viranda Kwok moves to accept the following appointments, seconded by Division 2S/32 Lieutenant Governor Dylan Dam. The motion carries.

Chairwoman and District Governor Lilian Thai entertains a motion to accept all the resignations. Division 1 Lieutenant Governor Jonathan Perez moves to accept the following resignations, seconded by Division 14 Lieutenant Governor Akshaya Chandrashekar. The motion carried.

Parli Pro

Chairwoman and District Governor Lilian Thai moves to Parli Pro with Region 12 Regional Shane Miller and Division 25W Viranda Kwok. She opens the floor for them to present. Region 12 Regional Shane Miller starts with his back story that may or may not be on the parli pro test. He moves to the presentation over parli pro with Division 25W Viranda Kwok to get the board ready for the test. At the end, they ask for questions. Seeing there are none, the board moves to a 5 minutes study session for the test. The test is distributed and explained that it will be a 45 minutes for the test and that the test will have a answer sheet. The board completes the test and moves to the next item on the agenda.

Secretary Update and Monthly Report

Chairwoman and District Governor Lilian Thai moves to Secretary Update and Monthly Report. She opens the floor for District Secretary Ginna Galindo Gomez to present. District Secretary Ginna Galindo Gomez introduces herself and explains that she will be going over the update for the quarter of grading and possible updates. She announces that reporting has gone down to 14% and needs to be raised. She explains that she has help training for secretaries and sent out all links and will announce Top 25 clubs soon. She shares some of the changes for the year. She moves to break down the monthly report so if secretaries need help, they can rely on Lieutenant Governors as well. She expresses her goals for the rest of the year. She ask for questions and there are none.

Chartering Clubs

Chairwoman and District Governor Lilian Thai moves to Chartering Clubs. She opens the floor for District Treasurer Makayla Hsieh to present. District Treasurer Makayla Hsieh introduces herself and presents how to charter a club. She explains the process of chartering and shares the pricing for that. She ask for questions and encourages Lieutenant Governors to have club treasurers to sign up for her remind. Region 8 Regional Dennis Hogan ask how a club will start the process to re-charter. District Treasurer Makayla Hsieh explain the club will have to pay for activation fee and the dues for the year. Division 26 Lieutenant Governor Ruthvik Jonna ask what does that mean for clubs that got the A-COVID status. District Treasurer Makayla Hsieh explains that there is no penalty for that, they will just need to turn in their dues for the year.

Monthly Reports

Chairwoman and District Governor Lilian Thai moves to Monthly Reports. She presents the percentages of the quarter and sets a goal to raise those for the next quarter.

Top 5 LTG

Chairwoman and District Governor Lilian Thai moves to announcing the Top 5 LTG. She starts with explaining how important this status is for applying for awards in the future. The Lieutenant Governors are as listed

Quarter One Top 5 LTG:

Division 1 Jonathan Perez

Division 2N Kayla Ngo

Division 3C Annie Nguyen

Division 3S Graciela Bachu
Division 39S Lauren St. Clair
The board applause for the winners.

Editor Update and Perfect Newsletter

Chairwoman and District Governor Lilian Thai moves to the Editor Update and Perfect Newsletter. She opens the floor for District Editor Anushka Ranjan to present. District Editor Anushka Ranjan introduces herself and starts with announcing the Lieutenant Governors that have received perfect scores on their newsletters. The Lieutenant Governors are as listed

LTGs With Perfect Scores:

Division 1 Jonathan Perez
Division 2S/32 Dylan Dam
Division 3C Annie Nguyen
Division 3E Vincent Pham
Division 3W Anika Adkar
Division 3N Ben Lai
Division 3S Graciela Bachu
Division 4/6 Atharv Shinde
Division 8 Matthew Spivey
Division 10 Sheena Vaghela
Division 11 Jose Mariscal
Division 14 Akshaya Chandrashekhar
Division 18S Julian Garcia
Division 30 Anh Tran
Division 25W Viranda Kwok
Division 39S Lauren St. Clair
Division 25S/31 Khusi Parekh
Division 40E Amy Ha

The board applauds for the winners. District Editor Anushka Ranjan moves on to explain a few things for Lieutenant Governors to share with their clubs. She adds that she will send an updated version of the LTG Newsletter rubric along with club editor's. She shares a few updates to give to clubs and introduces the idea for Mission of the Month. She gives some tips for Lieutenant Governors and club editors.

Committee Meetings

Chairwoman and District Governor Lilian Thai moves to committee meetings. She explains that Lieutenant Governors are to go to a committee and if they have two committees, to choose one and go to the other the following day. She also shares that every committee will take pictures. She reminds them it will be for an hour and to come back.

Final Words

Chairwoman and District Governor Lilian Thai welcomes everyone back from committee meetings. She moves to final words. She opens the floor for Kenyon Black to speak. District Administrator Kenyon Black starts with sharing the rules for the rest of the weekend. He refers to the code of conduct and reminds that curfew is 12 AM where there will be a room check. He emphasises to be safe and responsible also to bring your breakfast cards to breakfast tomorrow. He states not to be noisy because if he receives a complaint, he will not be happy. The meeting will start back up at 9 am on July 24th. Chairwoman and District Governor Lilian Thai reminds that everyone will need to be in the boardroom early and only committee chairs will present committee reports the following day. She entertains a motion to recess. Tech Producer Noah Obuya moves to recess, seconded by Division 3S Lieutenant Governor Graciela Bachu. The motion carries

District Governor Lilian Thai recesses the Summer Board meeting at 9:57 PM until 9:00 AM the following day.

Call to Order

Chairwoman and District Governor Lilian Thai calls the Summer Board meeting to order at 9:04 AM.

Chairwoman and District Governor Lilian Thai opens the floor for Division 18S Lieutenant Governor Julian Gracia to lead the Pledge Of Allegiance. Division 18S Lieutenant Governor Julian Gracia leads the Pledge Of Allegiance. Division 23 Lieutenant Governor Minori Kikuchi leads the Key Club Pledge. Division 25S/31 Kushi Parekh leads the invocation. District Secretary Ginna Galindo Gomez calls roll call, reporting all of those in attendance.

Guest Speaker

Chairwoman and District Governor Lilian Thai thanks everyone for being back on time and welcomes the board to another day of Summer Board meeting. She announces that there will be a guest speaker, speaking over Children's Miracle Hospital Network. Guest Speaker Betty McClustins introduces herself and explains how she works with Children's Miracle Hospital Network all over Oklahoma. She shares a video over the diagnosis of Type 1 Diabetes and how many teens get it yearly. She explains that it is a big issue and many doctors with Children's Miracle Hospital Network are always working to improve that. She expresses how Key Club ties in with the network. She shares some ideas for Key Club to help in their mission from fundraisers to goody bags. She moves to ask questions over her presentation and those who answer correctly will receive a prize. The winners are Division 39S Lauren St. Clair, Division 14 Akshaya Chandrashekar, and Division 4/6 Atharv Shinde. She asks for any questions. Division 25W Lieutenant Governor Viranda Kwok asks if she has any infographics so the board can share those in their newsletter to spread awareness. Guest Speaker Betty McClustins informs that she does and shares her contact information so people can reach out to her for help. Region 1 Regional Olin Norrid shares that if anyone needs help contacting the network in Texas to reach out to him. Guest Speaker Betty McClustins thanks for the time and shares her contact information. Division 30 Lieutenant Governor Anh Tran shares that she will be having a fundraiser on August 28 in Moore, Oklahoma.

LEDCON General Information

Chairwoman and District Governor Lilian Thai thanks the speaker and moves to LEDCON General Information. She opens the floor for District Assistant Administrator to speak over this. District Assistant Administrator Kelly Poland thanks Governor Thai and asks who has been to the last in-person convention. She shares how the schedule usually goes for that week. The board will arrive on Wednesday night and set up for the following days. Thursday is the first day for activities with welcoming activities that night. She expresses that this is what draws members in with the fun. Next, Friday there are forums in the morning and then a welcoming ceremony with a guest speaker. On Saturday, there will be caucusing for candidates. She expresses that she would like to have training for that so clubs and Lieutenant Governors will know how that works. Then after caucusing, there will be a luncheon for awards and Super Smash Bros, then House of delegates, and finally awards ceremony where everything is tied up and the convention is over. She emphasises how fun it is and how much work goes into it. She reminds the committee that this is what they will be in charge of when that time comes. She then apologizes because that is the time she will be very stressed and will blow up. She brings up sponsorship and what they will be for and how important they are. She comes up with a few ways to raise them. She asks questions. Division 19 Lieutenant Governor Jennifer Huang asks who the checks are made out to. District Assistant Administrator Kelly Poland informs them they are to be made out to Texas Oklahoma District Key Club.

LEDCON Pitches

Chairwoman and District Governor Lilian Thai thanks Kelly for the information and moves to LEDCON theme pitches. She opens the floor for Convention Liaison Valerie Hennessee to present. Convention Liaison Valerie Hennessee expresses that this is the fun part of the meeting and also reminds people to be civil when asking questions. She starts with presenting all 3 themes.

Chairwoman and District Governor Lilian Thai entertains a motion to choose the top 2 theme ideas. Convention Liaison Valerie Hennessee moves to vote on the top 2 theme ideas, seconded by Division 25W Lieutenant Governor Viranda Kwok. A divisional vote is asked for. Two themes are chosen.

Chairwoman and District Governor Lilian Thai entertains a motion to choose the top theme idea. Division 1 Lieutenant Governor Jonathan Perez moves to choose an LEDCON theme, seconded by Division 2S/32 Lieutenant Governor Dylan Dam.

Convention Liaison Valerie Hennessee moves to the vote and adds that the board should vote for their opinion and not their friends. A divisional vote is called and a theme is chosen. District Administrator Kenyon Black reminds the board not to tell anyone outside of the board.

2nd Committee Meeting

Chairwoman and District Governor Lilian Thai thanks the board for choosing a theme and moves to committee meeting that will be an hour long. She asks for the board to be back at 12 to dismiss for lunch.

Lunch Dismissal

Chairwoman and District Governor Lilian Thai shares that she hopes committee meetings went well and moves to dismissal for lunch. She entertains a motion to recess for lunch. Division 25W Lieutenant Governor Viranda Kwok moves to recess for lunch, seconded by Division 1 Lieutenant Governor Jonathan Perez. The motion carried.

Chairwoman and District Governor Lilian Thai recesses for lunch at 12:02 PM till 1:00 PM.

Chairwoman and District Governor Lilian Thai calls the meeting back to order at 1:05 PM

District Project Committee Report

. She addresses that the board may not leave the room before being excused and asks them to be on time. She moves to the district project committee report and opens the floor for Committee Chair Division 2 N Kayla Ngo to present. Division 2N Kayla Ngo introduces herself and thanks her committee. She starts the presentation from where the board will choose the district project. She introduces the projects, "Timeless Blessing" where Key Club will partner up with nursing homes. "The New Wave" is a nature theme service project. "OFA" means Opportunity For All where Key Club opens the door for any opportunities for anyone.

Chairwoman and District Governor Lilian Thai entertains a motion to choose a district project. Division 2N Lieutenant Governor Kayla Ngo moves to choose a district project, seconded by Division 25w Lieutenant Governor Viranda Kwok Region 8 Regional Dennis Hogan adds that for "Timeless Blessing" anyone can get in contact with the event director and plan something for that nursing home. Division 3S Lieutenant Governor Graciela Bachu emphasises that they are all great projects, but OFA is great for membership and can help as many people as possible. Division 34 Lieutenant Governor Kawsar Yasin includes that "Timeless Blessing" can be useful with the new strand of COVID that has been discovered and she feels that nursing homes are in need of service. Division 39S Lieutenant

Governor Lauren St. Clair brings up that “Timeless Blessing” is a lot like her divisional project and shows her allegiance to OFA. Division 12/22/35 Lieutenant Governor Kailey Patterson adds that “Timeless Blessing” could be difficult due to the conditions of the pandemic. Tech Procedure Noah Obuya asks for OFA, if it is limited to schools. Division 2N Lieutenant Governor Kayla Ngo answers that it could be for anything, not just schools. Convention Liaison Valerie Hennessee adds that OFA is unique. District Editor Anushka Ranjan asked for the projects for OFA to be expanded on it. Division 2N Lieutenant Governor Kayla Ngo expands on the projects and how they vary. Division 25W Lieutenant Governor Viranda Kwok asked if translating can be a project as well. Division 2N Lieutenant Governor Kayla Ngo agrees.

Chairwoman and District Governor Lilian Thai asks for any further discussion, seeing there are none, she moves to a vote. A divisional vote is called and “Opportunity For All” (OFA) wins.

Governor’s Project Committee Report

Chairwoman and District Governor Lilain Thai thanks the District Project Committee for their hard work and moves to the Governor's Project Committee Report. She opens the floor for Committee Chair Division 10 Lieutenant Governor Sheena Vaghela to present. Division 10 Lieutenant Governor Sheena Vaghela introduces herself and thanks her committee. She introduces this year’s Governor’s Project, “Crafting A Brighter Future.” She explains the project and introduces service projects, monthly challenges, and some miscellaneous ideas. She asks for any questions. Division 25W Lieutenant Governor Viranda Kwok asked to elaborate over the flyer and promotion. Division 10 Lieutenant Governor Sheena Vaghela shares that the flyer will be part of the criteria for the Governor Project Award where promotion of the project can get the clubs points. Division 25W Lieutenant Governor Viranda Kwok advises that the committee changes the amount of points because many clubs won’t participate. Division 3S Lieutenant Governor Graciela Bachu advises that making it monthly will be difficult, but the committee can add it to the monthly report. Division 10 Lieutenant Governor Sheena Vaghela agrees that it can be difficult, but it shows that clubs want the award, she advises that they can change the amount but they will not add it to the monthly report, as it will be a lot for secretaries. Division 25W Lieutenant Governor Viranda Kwok shares that they can add a link of a form to the monthly report. Division 23 Lieutenant Governor Minori Kikuchi asked over the pinterest board idea. Division 10 Lieutenant Governor Sheena Vaghela shares that it is to spark interest in clubs and give ideas/ inspiration.

Division 25W Lieutenant Governor Viranda Kwok moves to have a 10 minutes recess, seconded by Division 3S Lieutenant Governor Graciela Bachu. Chairwoman and District Governor Lilain Thai ask for discussion. District Administrator Kenyon Black shares that there are warm drinks in the back of the board room. Division 40E Lieutenant Governor Amy Ha reminds people to eat her cookies. The motion carries.

Chairwoman and District Governor Lilain Thai recesses for 10 minutes at 1:57 PM until 2:07 PM.

Chairwoman and District Governor Lilian Thai call the meeting back to order at 2:10 PM.

Welcoming Committee Report

Chairwoman and District Governor Lilian Thai moves to welcoming committee report. She opens the floor for Committee Chair and Division 3E Lieutenant Governor Vincent Pham to present. Division 3E Lieutenant Governor Vincent Pham introduces himself and thanks his committee for all their work. He goes over all the ideas the committee has and will do at convention. He asks questions.

GPR and EPR Committee Reports

Chairwoman and District Governor Lilian Thai moves to GPR and EPR committee reports. She opens the floor for GPR Committee Chair and Division 3C Lieutenant Governor Annie Nguyen and EPR Committee Chair and Division 3S Lieutenant Governor Graciela Bachu to present. Division 3C Lieutenant Governor Annie Nguyen and Division 3S Lieutenant Governor Graciela Bachu introduce themselves and thank their committees for all their work. They share progress and goals for the year. Tech Producer Noah Obuya asks for the Instagram Bingo if there will be prizes for winners. Division 3E Lieutenant Governor Annie Nyugen informs that it is all fun. She asks for any further questions.

Membership Committee Report

Chairwoman and District Governor Lilian Thai moves to the membership committee report. She opens the floor for Committee Chair and Division 4/6 Lieutenant Governor Atharv Shinde to present. Division 4/6 Lieutenant Governor Atharv Shinde introduces himself and thanks his committee. He presents the committee's goal and some new ideas for the year. He asks for any questions.

Kiwanis and International Relations Committee Report

Chairwoman and District Governor Lilian Thai moves to Kiwanis and International Relations Committee Report. She opens the floor for Committee Chair and Division 3W Lieutenant Governor Anika Adkar to present. Division 3W Lieutenant Governor Anika Adkar introduces herself and thanks her committee. She starts with what the committee does and adds some of their goals for the year. She asks for any questions.

Break

Chairwoman and District Governor Lilian Thai moves to a break. She entertains a motion to skip the break since the board had a break earlier. Division 1 Lieutenant Governor Jonathan Perez motion to skip the break, seconded by Division 4/6 Lieutenant Governor Atharv Shinde. Chairwoman and District Governor Lilian Thai ask for discussion. Division 1 Lieutenant Governor Jonathan Perez adds that if the board skips the break, the board can finish the meeting faster. Division 14 Lieutenant Governor Akshaya Chandrashekhar shares that on the agenda the break is supposed to be 20 minutes and since the board already had 10 minutes, the break could be 10 minutes. Division 3S Lieutenant Governor Graciela Bachu moves to amend the motion from "skip the break" to "have a 10 minute break," seconded by Division 2S/32 Lieutenant Governor Dylan Dam. It goes to a vote and the amends to the motion carries. Then the motion is voted on and carries.

Chairwoman and District Governor Lilian Thai recesses for a break at 2:53 PM until 3:03 PM.

Chairwoman and District Governor Lilian Thai calls the meeting back to order at 3:03 PM.

REC Committee Report

Chairwoman and District Governor Lilian Thai moves to the REC Committee report. She opens the floor for Committee Chair and Division 25W Lieutenant Governor Viranda Kwok. Division 25W Lieutenant Governor Viranda Kwok introduces herself and her committee. She thanks her committee for their work. She starts with what the committee has already accomplished, then shares some of the goals for the year. She adds some of the things that can be changed in the bylaws such as combining GPR and EPR committees into one. She shares her goal to have a caucusing and House of Delegates 101. She asked for any recommendation for the bylaws. Tech Producer Noah Obuya explains that the Convention Liaison and Tech Producer position don't have a vote and he brings up that he would like to try to change that for the following positions. Division 25W Lieutenant Governor Viranda Kwok says that she will speak of that with the District Administrator. Division 3S Lieutenant Governor Graciela Bachu asked if there could be a change with running for International Trustee due to that the candidate has to be a part of the staff to be endorsed, so if someone ran for both district staff and

International Trustee, that would be accepted. Region 12 Regional Shane Miller adds that he will look into it. Division 25W Lieutenant Governor Viranda Kwok asked for any further questions.

Contest and Awards Committee Report

Chairwoman and District Governor Lilian Thai moves to the Contest and Awards Committee report. She opens the floor for Committee Chair and Division 1 Lieutenant Governor Jonathan Perez to present. Division 1 Lieutenant Governor Jonathan Perez introduces himself and his committee. He thanks them for all their hard work. He starts with explaining that he will be making motions to change the Code of Contest. He starts with Article 1, Section 7 that states *“The judging expectation for any criteria based on a full year of participation will be reduced to 8 months for the 2020-2021 Key Club year.”* He moves to strike that from the Code of Contest, seconded by Division 25W Lieutenant Governor Viranda Kwok. There is no discussion and the motion carries.

Division 1 Lieutenant Governor Jonathan Perez then speaks over moving Article 1, Section 8 up to Section 7 and changing “jotform” to “platform approved by the district administrator.” He moves to approve all the following amendments, seconded by Division 25W Lieutenant Governor Viranda Kwok. There is no discussion and the motion carries.

Division 1 Lieutenant Governor Jonathan Perez speaks over striking the International Brand Guide from the T-shirt contest. He moves to approve the following amendments, seconded by Division 2N Lieutenant Governor Kayla Ngo. Division 4/6 Lieutenant Governor Atharv Shinde asks if the Texas Oklahoma District Brand Guide is in the contest. Division 1 Lieutenant Governor Jonathan Perez shares that it is not because it can limit clubs. There is no further discussion and the motion carries.

Division 1 Lieutenant Governor Jonathan Perez adds that he would like to add the following criteria, *“Two reference letters are required to enter this award. At least one reference letter must be from a faculty advisor, Kiwanis advisor, or Lieutenant Governor. The second letter may either be from one of the three previously mentioned positions OR an adult not affiliated with Key Club (teacher, principal, mentor, etc),”* to all officer awards. He moves to accept all the following amendments, seconded by Division 3S Graciela Bachu. There is no discussion and the motion carries.

Division 1 Lieutenant Governor Jonathan Perez adds that the committee would like to add a specific date, December 1st, to the Distinguished Website Award. He moves to accept all the following amendments, seconded by Division 2S/32 Lieutenant Governor Dylan Dam. There is no discussion and the motion carries.

Division 1 Lieutenant Governor Jonathan Perez adds that for the Membership Growth Award, it needs to be specified that the District Treasurer grades that. He moves to accept the following amendment, seconded by Division 14 Lieutenant Governor Akshaya Chandrashekhar. Division 18N Lieutenant Governor Walker Blackmon asks who originally grades that. Division 1 Lieutenant Governor Jonathan Perez informs that the District Treasurer has always graded it, but it wasn't specified. There is no further discussion and the motion carries.

Division 1 Lieutenant Governor Jonathan Perez brings up that he would like to strike the Outstanding Rookie Club of the Year from the Code of contest due to lack of participation. He moves to accept the following amendments, seconded by Division 18N Lieutenant Governor Walker Blackmon. Division 3S Lieutenant Governor Graciela Bachu ask for a description of the award. Division 1 Lieutenant Governor Jonathan Perez informs that the award is for a club that has been chartered that year and has done all their duties. Division 3E Lieutenant Governor Vincent Pham ask if the Lieutenant Governors could push it on those clubs. Tech Producer Noah Obuya shares that those clubs will not be in touch with the district. Division 34 Lieutenant Governor Kawsar Yasin shares that for the clubs, LEDCON

won't be a priority. Division 1 Lieutenant Governor Jonathan Perez agrees that it won't be their focus. Division 3S Lieutenant Governor Graciela Bachu asks if a club is chartered by a Lieutenant Governor, could that change participation. Division 1 Lieutenant Governor Jonathan Perez shares that he doesn't believe it will because it will not be a priority. He comes up with giving recognition to all the chartered clubs for the year. There is no further discussion and the motion carries.

Division 1 Lieutenant Governor Jonathan Perez adds that the following article will need to be moved up and change the mishap of Article 2, Section 19 from "Outstanding Rookie Club of the Year" to "K-Family Service Award." He moves to accept the following amendments, seconded by Division 28 Lieutenant Governor Jeremiah Palma. Division 3W Lieutenant Governor Anika Adkar asks if that award is for her committee. Division 1 Lieutenant Governor Jonathan Perez answers yes. There is no further discussion and the motion carries.

Division 1 Lieutenant Governor Jonathan Perez would like to add to the Club Video Award, "*or online submission.*" He moves to accept the following amendments, seconded by Division 39S Lieutenant Governor Lauren St. Clair. There is no discussion and the motion carries.

Division 1 Lieutenant Governor Jonathan Perez adds that the committee would like to add a miscellaneous section to the Code of Contest with the following, "*Any reference to an "online Jotform application" will be changed to "online application on a platform approved by the District Administrator". Any reference to the "Tech Assistant" in the code will be changed to "Tech Producer". Any reference to the email address "techassistant@tokeyclub.com" will be changed to "techpro@tokeyclub.com". The Distinguished Webmaster, K-Family, and revisions made to Distinguished Website award will take effect this Key Club year.*" He moves to accept the following amendment, second by Division 12/22/35 Lieutenant Governor Kailey Patterson. There is no discussion and the motion carries.

Division 1 Lieutenant Governor Jonathan Perez asked for any questions. Region 12 Regional Shane Miller shares that an updated version of the Code of Contest will be uploaded to the website. Division 25W Lieutenant Governor Viranda Kwok ask what the due dates are for all contests. Division 1 Lieutenant Governor Jonathan Perez shares that most are 2 week prior to convention. Division 25W Lieutenant Governor Viranda Kwok ask for the reason for different due dates. Division 1 Lieutenant Governor Jonathan Perez explains that if the contest is either done online or has to be turned in in-person. Division 3S Lieutenant Governor Graciela Bachu adds that the LEDCON calendar the GPR/EPR committee is going to make can help with that issue.

YOF

Chairwoman and District Governor Lilian Thai moves to YOF. She opens the floor for District Treasurer Makayla Hsieh to present. District Treasurer Makayla Hsieh speaks over the importance of the YOF and shows how many clubs got it last year. She shares the process of signing up for it and asks for Lieutenant Governors to share this information with their clubs. She asks questions. Division 40W Lieutenant Governor Sana Ashard shares that the deadline is on eastern time and to keep that in mind.

MUC

Chairwoman and District Governor Lilian Thai moves to MUC. She opens the floor for District Treasurer Makayla Hsieh to present. District Treasurer Makayla Hsieh speaks over the MUC and shows the dates of when it opens and closes. She adds the instructions to get there. She asks questions.

Sponsorships

Chairwoman and District Governor Lilian Thai moves to sponsorship. She opens the floor for Convention Liaison Valerie Hennessee to present. Convention Liaison Valerie Hennessee speaks over the importance of sponsorships and how to get them. She shares the sponsorship kit where it has different ways to get sponsorships and items for thank you notes. She asks questions.

Parli Pro Results

Chairwoman and District Governor Lilian Thai moves to the parli pro test results. She opens the floor for Region 12 Regional Shane Miller to present those scores. Region 12 Regional Shane Miller shares that he was very lenient with grading. He starts with his new Parliamentary Awards program where there will be other chances to increase the scores for prizes. He then shares everyone's results.

Questions

Chairwoman and District Governor Lilian Thai moves to questions. She asks for any further questions. Division 3S Lieutenant Governor Graciela Bachu brings up that there are some infographics that can be added to the sponsorship kit.

Final Words and Adjournment

Chairwoman and District Governor Lilian Thai moves to final words and adjournment. She opens the floor for District Administrator Kenyon Black to share his final thoughts. District Administrator Kenyon Black shares that the meeting was very productive and the board has a direction for convention. He adds that due to last year, Kelly and him had a difficult time because they didn't see anyone in person. He shares that he feels the confidence everyone has for the governor and appreciates that. He brings up that pizza will arrive at 6 PM, so to be back for board bonding. He then shares an idea for a service project. He and Kelly have ordered 2 patches for clubs, pink- if a club has paid their dues during COVID and rectangle- if clubs went to LEDCON. He asked for Lieutenant Governors to get with their regions to address those to be mailed out with some friendly notes. He then announces that LEDCON Producer Tyler Thompson has been moved to Region 13 Regional.

Chairwoman and District Governor Lilian Thai thanks Kenyon for his words. She then announces the LTG team for the T-Ournament where LTG will receive points for monthly duties and the points will be calculated for the year and top team will receive a prize.

Chairwoman and District Governor Lilian Thai entertains a motion to adjourn the meeting. Division 1 Lieutenant Governor Jonathan Perez moves to adjourn the meeting, seconded by Division 25W Lieutenant Governor Viranda Kwok. There is no discussion and the motion carries.

Chairwoman and District Governor Lilian Thai adjourns the Summer Board meeting on July 24th at 5:22 PM.

Submitted By:	<i>Gianna Galindo Gomez</i>	on	7/28/21
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Link to attendance: [+](#) SUMBO Sign In Sheets