



2017-2018 Texas-Oklahoma District Lt. Governor Candidacy Form

Please type or legibly print the following information

Name: _____ Gender: M F
First Middle Last Circle One

Mailing Address: _____ TX OK _____
Street City State (circle one) Zip

Email Address: _____ Phone: _____
Cell Parent

I am a member of _____ Key Club Division: _____

2016-2017 Grade Level: _____ Date of Birth: _____
MM/DD/YYYY

Requirements of Office:

I am aware that if elected/appointed, I am **required** to attend the following:

- A. Lt. Governor Training (Feb 26-28, 2017)
- B. Summer Board Meeting (Jul 21-23, 2017)
- C. Fall Staff/Board Meeting TBA (if invited)
- D. Winter Board Meeting (January 5-7, 2018)
- E. District Convention (April 12-15, 2018)

Meetings A-D are at the DFW Marriott Hotel, 8440 Freeport Parkway, Irving TX. The Convention is held at the Dallas Sheraton, 400 N. Olive Street, Dallas TX.

Failure to attend any required meeting/event without prior consent by the District Key Club Governor and District Administrator will result in immediate loss of the elected or appointed position.

It is highly encouraged that Lieutenant Governor-Elects attend the 2016 District Convention (April 21-24, 2016). Also attendance at the 2016 International Convention (Jul 6-10, 2016) in Atlanta, GA is recommend.

When elected/appointed to the office of Lt. Governor, I understand I will be required to submit a completed Medical Release and signed Service/Code of Conduct agreement within ten days of the election/appointment that more specifically outlines my responsibilities to the Texas-Oklahoma Key Club District.

Transportation to all required meetings will be provided by a Regional Advisor; commercial plane; or personal vehicle driven by an approved adult chaperone with mileage reimbursed at the rate set forth at the beginning of each Key Club year. Travel by personal vehicle driven by the officer may be approved when other options are not available. The method of transportation must have prior approval of the District Administrator. Release of Liability is required for travel by personal vehicle driven by the officer.

Computer access is vital to the position. I understand that I must have an email account that accepts attachments, and must have daily access to said account. Internet access is my responsibility and is not reimbursable. I will check my Key Club email account daily and respond to any emails from my regional advisor, staff member, or administrator within 24 hours.

I understand that prior to my election it is my responsibility to cover the duties and requirements of the office with my parents, faculty advisor and school principal including the days I expect to miss with an excused absence.

CANDIDATE SIGNATURE: _____ DATE: _____

APPROVAL: I have read and understand the information regarding this office and hereby give my unconditional consent to the above-named individual to become a candidate for this position.

PARENT/GUARDIAN: _____ DATE: _____

ENDORSEMENT OF CLUB: _____ DATE: _____

FACULTY ADVISOR: _____ DATE: _____

PRINCIPAL: _____ DATE: _____

Please provide this completed form to the current Division Key Club Lt. Governor and Regional Advisor prior to the Division Election Conference.

Questions about this form or lieutenant governor duties may be directed to the Texas-Oklahoma District Governor at Governor@tokeyclub.com