Texas-OK District of Key Club International District Board Code of Conduct & Service Agreement

Please type or print the following information.

Full Name _____ Staff _____ Lt. Gov Div _____

DECLARATION: I hereby agree that as long as I am a member of the Texas-Oklahoma District Board as either a Lt. Governor (LTG) or a District Staff member to the following:

I will abide by the Texas-Oklahoma District Board Code of Conduct attached.

I will have no involvement with anyone else on the District Board in either an emotional or physical relationship; regardless of gender.

I will notify the District Administrator if I am aware of a board member violating the Code of Conduct.

I will not leave the board meeting site without the prior permission of my Regional Advisor or Administrator. Permission is required each and every time. I will be in a group of three (3) or more at all times I am outside the building.

I will attend all board meetings unless I am excused by the District Administrator.

I acknowledge if I miss more than one board meeting, I could be removed from the District Board.

If I am a LTG, I will, perform all the duties outlined in the Lt. Governor Manual. If I am a staff member, I will perform all of the duties for my position listed in the District By-Laws.

I will endeavor to sell $600 of ads for the Convention Book and acknowledge that I will be responsible for the cost to attend the convention if I do not sell the required ads.

I will not be allowed to attend the convention representing my district office if I do not sell at least $100 in ads or if have not paid the amount owing for convention.

I understand that violating any part of this agreement may cause my immediate removal from the board by the District Administrator.

I will return this signed agreement along with the medical authorization and the media waiver to the District Administrator within ten (10) days of my election/appointment or I will not be allowed to assume my district office at the District Convention.

_____ _____ _____ _____

Lt. Governor/Staff Officer Date Parent or Guardian Date