

Committees 101

What are committees?

On all levels, committees are groups of people working together towards a common goal or task. Typically, the person leading this committee is referred to as the chairperson. On the district level, committees are made up of Lt. Governors towards certain projects (i.e. Committee on District Project). However, on a club level, a committee could be on Public Relations, chaired by the Club Editor, for example.

Why are committees important?

Committees are the basis of organization in a club. Beyond the club officers, committees serve to ensure that the projects/activities of the club are carried out in the most effective manner. Also, it gives club members a chance to earn a leadership position in their club or earn service hours toward membership. Most importantly, however, committees function to properly delegate tasks among club members to ensure that *each* member of the Key Club can do their part to better serve their communities.

Where can I start with setting up committees?

Typically, club officers designate committees at the beginning of the year. Some committees are continual (i.e. Public Relations, Membership, etc.), but some are interim committees. If you were doing a service project for the March of Dimes throughout the month of March, you could designate a Committee on March of Dimes Project, with a chairperson to ensure that the project is effectively carried out. That is just one example of how a committee can function.

Truly, there are no limits to how many committees you have. They serve as an organizational tool that clubs should use to ensure each project is carried out to the best possible extent.