

KEY CLUB

Minutes prepared and submitted by Bunsri Patel, Texas-Oklahoma District Secretary.

The following District Staff Members were present/ absent as indicated:

District Governor: Addi Duerksen- Present

District Secretary: Bunsri Patel- Present

District Treasurer: Addie Flores - Present

District Editor: Kyra Burke - Present

Convention Liaison: Nadia Rodriguez – Present

Technology Producer: Aina Sebastian - Present

The following District Administrators were present/ absent as indicated:

District Administrator: Kenyon Black- Present

Assistant Administrator: Kelly Poland- Present

Assistant Administrator: Ryan Edmondson- Present

The following District Board members were present/absent as indicated:

Division 1N LTG Clarence Manglal-Ian

Present

Division 2N LTG Jennifer Nguyen

Present

Division 2S LTG Jessica Nguyen

Absent

Division 2C LTG Maisha Ahmed

Present

Division 3C LTG Rosa Lee

Present

Division 3E LTG Katherine Chao

Present

Division 3C LTG Ivana Lin

Present

Division 3N LTG Darren Vilaysane

Present

Division 3S LTG Jalyn Hancock

Present

Division 5 LTG Ashley Meads

Present

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Division 7/33 LTG Rebekah Williams

Absent

Division 8 LTG Sarah Spivey

Present

Division 9E LTG Micha Bermoy

Present

Division 9W Ashna Patel

Present

Division 10 LTG Paola Celis

Absent

Division 11 LTG Michael Maldonado

Present

Division 12/22 Madison Green

Present

Division 14 Keuna Haggerty

Present

Division 16 LTG Natalie Delatorre

Present

Division 17 LTG Kaitlin Roehr

Absent

Division 18 LTG Josie Callen

Absent

Division 19 LTG Austin Wilke

Absent

Division 20 LTG Kareena Patel

Present

Division 23 LTG Adrianna Shlaefer

Absent

Division 24S LTG Cristofer Olivares

Present

Division 25N LTG Luke Baber

Present

Division 25S/31 Meghan Hughes

Present

Division 25W LTG Kathryn Aung

Present

Division 28 LTG Aarushi Shukla

Present

Division 30N LTG Ashley Nguyen

Present

Division 30S Erin Ng

Present

Division 32 LTG Michayla Hawkes

Present

Division 34 Kaitlin Fox

Present

Division 35 LTG Ashten Smith

Absent

Division 38 Yamilet Nava Quezada

Present

Division 39N LTG Adam Prince

Present

Division 39S LTG Brianna Dao

Present

Division 40W LTG Lauren Ross

Present

Division 40E LTG Macy Boren

Present

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The following Regional Advisors were present/absent as indicated:

Region 1 Advisor Olin Norrid Absent	Region 8 Advisor Dennis Hogan Present
Region 2 Advisor Steven Baringer Present	Region 10 Advisor Kristina Jacobson Present
Region 3 Advisor Angela Syverson Present	Region 11 Advisor Luke Broussard Present
Region 6 Advisor Rafael Santos Absent	Region 12 Advisor Judy Pomorski Present
Region 8 Advisor Dennis Hogan Present	Region 12 Advisor Megan Iselin Present
Region 9 Advisor Connor Rubrecht Present	Region 14 Advisor Richard Brotzman Present

Friday January 4th, 2019

The meeting was called to order by District Governor, Addi Duerksen at 6:00pm

Call to Order

Governor Addi Duerksen called the meeting to order at 6:00pm. Division 3W Lt. Governor, Ivana Lin, lead the group in the Pledge of Allegiance. Division 39S Lt. Governor, Brianna Dao lead the Key Club Pledge. Division 9W Lt. Governor, Ashna Patel lead the invocation. District Secretary, Bunsri Patel, took roll call in order to document all persons in attendance.

Resignations, Removals, and Appointments

Governor, Addi Duerksen announced all of the Resignations by stating their names and positions:

Removals

- Michael Champion: Division 40E Lt. Governor
- Jessica Nguyen: Division 2S Lt. Governor

Division 8 Lt. Governor, Sarah Spivey motioned to accept these removals.

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Division 7/33 Lt. Governor, Rebekah Meads seconded the motion, and the motion passed.

Governor, Addi Duerksen announced all of the Resignations by stating their names and positions:

Resignations

- Guerlain Bayron: Division 4/6 Lt. Governor
- Josie Callen: Division 18N Lt. Governor
- Lily Mahmoud: Division 26 Lt. Governor

Division 3N Lt. Governor, Darren Vilaysane, motioned to accept these resignations

Division 20 Lt. Governor, Kareena Patel, seconded the motion, and the motion passed.

Governor, Addi Duerksen, announces all of the appointments by stating their names and positions:

Appointments

- Katherine Chao: Division 3E Lt. Governor
- Micha Bermoy: Division 9E Lt. Governor
- Ashna Patel: Division 9W Lt. Governor
- Keuna Haggerty: Division 14 Lt. Governor
- Michayla Hawkes: Division 32 Lt. Governor
- Macy Boren: Division 40E Lt. Governor

Division 40W Lt. Governor, Lauren Ross moves to appoint the people stated above.

Division 11 Lt. Governor, Michael Maldonado, seconded the motion, and the motion passed.

Opening Statement

Governor Addi Duerksen welcomed the board to the Winter Board meeting, and commented on the improvement she has seen over the last quarter. She went on to explain the areas that could use improvements, such as committees, sponsorship sales, and DEC's. She proceeded to explain an analysis of the poem, Invictus, and related it to the board's work in this organization. Addi ended her opening statement with a motivational segment on the importance of this next

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quarter and explained that everything should be completed full effort for these last few months.

Statements from Administrator

District Administrator, Kenyon Black, welcomed the board to their last board meeting before DCON, and announced that anyone who does not have their sponsorship sales complete needs to meet with him during one of the breaks. He then introduced the Texas-Oklahoma Kiwanis Governor, Ralph Keen, and Kiwanis Governor-Elect, Robin Meyer.

Statements from Kiwanis Governor and Kiwanis Governor-Elect

Kiwanis Governor-Elect, Robin Meyer, thanked the board for the invitation to their board meeting, and explains that she hopes to gain insight on Key Club and our enthusiasm during this meeting.

Kiwanis Governor, Ralph Keen, thanked the board for the invitation to their board meeting and revealed facts about the relationship between Kiwanis and Key Club in the TO district. He asked that all Lt. Governors try and talk to him at some point during the weekend.

Governor's Update

Governor, Addi Duerksen, explains that rather than the breakout sessions done at SUMBO, general Staff Updates will take place. She went on to explain her grading scale for Quarter 2's Lt. Governor reports, and announces that the board as a whole had a tremendous improvement carrying out their duties. She showed the statistics for Quarter 2's reports and compared them to those of Quarter 1. Addi then announced the Quarter's Top 5 Lt. Governors, in no particular order; they were as follows:

- Division 10 Lt. Governor, Paola Celis
- Division 39S Lt. Governor, Brianna Dao
- Division 28, Lt. Governor, Aarushi Shukla
- Division 40W Lt. Governor, Lauren Ross
- Division 20 Lt. Governor, Kareena Patel
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Secretary's Update

Secretary, Bunsri Patel, went over the monthly Reporting Club Percentages, pointing out the fluctuations in reporting club statistics and how the current number related to her initial goal of 32% of clubs reporting. She then explained tips for the board to relay to their clubs regarding Top 25 and Task of the Month submissions. She concluded her update with an emphasis on the Club Officer Contact Information folders that every Lt. Governor was supposed to complete.

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She asked that any LTG who had not yet filled out the folder do so immediately, and recapped the steps to filling out the information.

Treasurer's Update

Treasurer, Addie Flores, reviewed the most up-to-date numbers for Texas-Oklahoma's membership count and announced that we are currently below last year's membership numbers at this time. She announced, however, that the region-by-region numbers are up from last year, but the board should emphasize paying club dues to their clubs. She reminded the board that the suspended dues date is February 1, 2019.

Division 3W Lt. Governor, Ivana Lin, questioned where clubs can check to see if their dues were received.

Treasurer, Addie Flores, answered that they should contact her directly and she will get them that information.

Division 8 Lt. Governor, Sarah Spivey, asked what the difference between suspended, revoked, and inactive clubs was.

Treasurer, Addie Flores, went on to explain the difference between the three different kinds of clubs.

Editor's Update

Editor, Kyra Burke, updated the board on her goals for the final quarter. She explained that she wanted to improve the accuracy of board newsletters, and informed them that they should all be following the brand guide. She announced that she wanted them to maintain consistent with the information that they include in their newsletters, and boost the creativity of the Lt. Governor publications because it will in turn boost the creativity of club newsletters. She concluded by explaining the points system on which she grades Lt. Governor newsletters.

Convention Sponsorships Update

District Administrator, Kelly Poland, announced the winners for the competition for who can complete the most sponsorship sales before the winter board meeting. The winners, in order, were as follows:

- Division 20 Lt. Governor, Kareena Patel
- Governor, Addi Duerksen
- Division 17 Lt. Governor, Kaitlin Roehr

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Kelly then gave them cash rewards.

Committee Meetings Round 1

The board broke out into their committees for the first of two Committee Meetings at 6:52pm. They reconvened at 8:20pm.

Robert F. Lucas Award

Governor, Addi Duerksen, explained what the Robert F. Lucas Award is, how it is graded, and the requirements to receive the award. She then explained the formatting of the RFL binder and showed her own from the previous year as an example. She went on to explain each section of the award individually, talking about what to include in each tab. She concluded by saying that this binder is a good resource for your division and the Lt. Governor who follows you, and urges the board not to wait until the last minute to start their binders.

Division 39S Lt. Governor, Brianna Dao, asked if there was a limit on how many RFL recipients there were per district.

Governor, Addi Duerksen, replied and stated that there is no limit, but each recipient does get individually recognized at International Convention.

Region 12 District Administrator, Megan Iselin, shared that she did not initially meet the requirements for the RFL award, but the miscellaneous section of the binder granted her the points she needed to receive the award.

Closing Announcements and Questions

Governor, Addi Duerksen, said that the new board members' name tags were in the Hospitality Suite and announced that the meeting would start at 9:00am the next morning. She reminded the board to turn in their sponsorships and explained how to use the breakfast tickets. She reviewed the buddy rule and set the curfew to 12:00am.

The board took a recess at 8:37am until the following morning.

Saturday July 5th, 2019

The meeting was called to order by Governor Addi Duerksen at 9:08am

Call to Order

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Governor Addi Duerksen calls the meeting to order at 9:08am. Division 39N Lt. Governor, Adam Price, leads the group in the Pledge of Allegiance. Division 9E Lt. Governor, Micha Bermoy leads the Key Club Pledge. Division 8 Lt. Governor, Sarah Spivey, lead the invocation-a moment of silence.

Thought for the Day

Governor, Addi Duerksen, began the day's meeting with a quote on leadership and explained that she tried to push the board and herself this year. She encouraged the board members to also push themselves and their clubs in the months to come. She then introduced the Texas-Oklahoma Circle K Governor, Dylan Lowry, and the District Editor, Yahaira Arneros.

Circle K Update

Texas-Oklahoma Circle K Governor, Dylan Lowry, and the District Editor, Yahaira Arneros introduced themselves, and revealed where they go to college/ their career goals. They then explained why all board members should join Circle K, emphasizing that it will teach them how to network and serve a bridge into Kiwanis. They then explained the difference between Circle K and Key Club, the scholarships that are available for Circle K members (around 15 \$1000 or \$1500 scholarships), the flexibility of college, and the Flip List that aims to connect Circle K members with others who attend their college.

The Circle K District Staff Members then played a Kahoot with the board members.

Committee Meetings Round 2

The board broke into their Committees for their second Committee Meeting at 9:32am. The board reconvened at 10:25am.

Mascot Committee Update

Mascot Committee Chairwoman, Kareena Patel, gave an update on the Mascot Committee, and explained the steps that were taken to narrow the mascot down to two options: The Otter and The Wolf. She presented research for each animal and the procedure needed to pass the mascot idea: A majority vote at House of Delegates

Region 3 Regional, Angela Syverson, called a Point of Order and stated that a 2/3 majority vote is required to pass the mascot.

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Division 20 Lt. Governor, Kareena Patel, motioned to accept the name Otto the Other for mascot.

Division 2C Lt. Governor, Maisha Ahmed seconded the motion.

The board discussed the various aspects of the name Otto for the mascot, and came to the conclusion that it is not the best name for the animal.

Division 3W Lt. Governor, Ivana Lin, motioned to amend the name to Ollie rather than Otto.

Treasurer, Addie Flores, seconded the motion.

The board discussed the various aspects of the name Ollie for the mascot.

Division 7/33 Lt. Governor, Ashley Meads, moved the previous question.

Division 3N Lt. Governor, Darren Vilaysane, seconded the motion.

The board voted on accepting the amendment and the motion passed.

Division 39S Lt. Governor, Brianna Dao, moved the previous question

Division 28 Lt. Governor, Aarushi Shukla, seconded the motion

The board voted on the motion, and the motion passed.

Mascot Committee Chairwoman, Kareena Patel, then explained all of the name options for the Wolf mascot.

Division 3C Lt. Governor, Rosa Lee, motioned to make the mascot's name Wallas the Wolf.

Division 2C Lt. Governor, Maisha Ahmed, seconded the motion.

The board then discussed the aspects of the name Wallas the Wolf and argued that "Wallas" was not the right spelling of Wallace, and barely rhymed with Dallas- a key selling point for the name.

Division 8 Lt. Governor, Sarah Spivey, motioned to amend the motion to Wendy the Wolf

Division 28 Lt. Governor, Aarushi Shukla, seconded the motion

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The board then discussed the name Wendy, and many board members pointed out that it is appropriate to have a female contrast to "Ollie the Otter" that was previously voted upon.

Division 8 Lt. Governor, Sarah Spivey, motioned to amend the motion to name the mascot "the wolf".

Division 39S Lt. Governor, Brianna Dao, seconded the motion.

The board discussed whether or not a name was necessary for the Wolf mascot.

Division 39S Lt. Governor, Brianna Dao, moved the previous question.

Division 3N Lt. Governor, Darren Vilaysane, seconded the motion.

The board voted on the amendment for the name to be just "the wolf"

Division 8 Lt. Governor, Sarah Spivey, moved the previous question.

Division 40E Lt. Governor, Macey Boren, seconded the motion.

The board voted on the motion and the motion passed.

Events Public Relations Committee Update

Events Public Relations Chari, Brianna Dao, explained that the committee had created many different publications to increase relations between clubs at the district level. She went on to further explain that they were in the process of making the Snapchat filters for all four DCON days, the hashtag contest, and showed the theme release video. She then showed the snapchat filters that were created by EPR.

Division 39S Lt. Governor, Brianna Dao, motioned to accept the two Snapchat filters that would be constant throughout the weekend.

Division 2S Lt. Governor, Jennifer Nguyen, seconded the motion.

Chairwoman, Brianna Dao, went on to show the two filter options for the Governor's Ball.

Division 39S Lt. Governor, Brianna Dao, motioned to accept option one for the Governor's Ball.

Division 8 Lt. Governor, Sarah Spivey, seconded this motion.

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The board discussed the color of the lettering on the first option and what font color would create the best visibility.

Division 12/22 Lt. Governor, Madison Green, motioned to amend the motion to option one with white lettering.

Division 39S Lt. Governor, Brianna Dao, seconded the motion.

The board discussed and came to a consensus.

Division 34 Lt. Governor, Kaitlin Fox, moved the previous question.

Division 2C Lt. Governor, Maisha Ahmed, seconded the motion.

The board voted on moving the previous question and the motion passed.

Division 25W Lt. Governor, Kathryn Aung, moved the previous question.

Division 2S Lt. Governor, Jennifer Nguyen, seconded the motion.

The board voted on the motion to accept option one and the motion passed.

General Public Relations Committee Update

General Public Relations Chairman, Darren Vilaysane, introduced the committee's new members and gave the board a recap for all that they accomplished in 2018. He then laid out his goals for the upcoming year regarding the Instagram feed and the DCON photo contest.

Division 40W Lt. Governor, Lauren Ross, suggested working with District Editor, Kyra Burke, to use pictures submitted with monthly articles to get a cleaner feed.

Governor's Project Committee Update

Governor's Project Chairwoman, Natalie Delatorre, gave an update on what the committee is currently working on, and explained different ways that clubs could get involved in the governor's project. She revealed the governor's project patch that would be awarded to clubs who participated in the governor's project.

Governor's Project Chairwoman, Natalie Delatorre, motioned to accept this patch concept for the 2018-2019 governor's project patch.

Division 40E Lt. Governor, Macy Boren, seconded the motion.

The board asked questions to clarify what the design would look like because the design presented by the chairwoman was a rough draft.

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The board voted on the motion and the motion passed.

Membership Committee Update

Membership Committee Chair, Clarence Manglal-Ian, announced that the board should forget everything that this committee presented at SUMBO because they now have a new objective. The District is down in their membership numbers, and now the Membership Committee is creating a guide on how to use the MUC and breaking down the pdf to make it easier to understand. He announced that every committee member was assigned specific regions, and are required to assist them with the MUC. He concluded that the Membership Representative Position that they had been talking about at SUMBO should be tabled until next year, when the committee can have a fresh start.

Membership Char, Clarence Manglal-Ian, motioned to table the membership representative proposal.

Division 25S Lt. Governor, Meghan Hughes, seconded the motion.

The board voted on tabling the proposal, and the motion passed.

District Project Committee Update

District Project Committee Chair, Paola Celis, was absent from this board meeting, so District Project Committee member, Luke Baber, gave the board an update about what the committee has been working on for the last semester and how they have reached out to clubs using social media. He then presented information about District Project patch.

District Project Committee Member, Luke Baber, motioned to make thirty hours the minimum requirement to obtain the patch.

Division 8 Lt. Governor, Sarah Spivey, seconded the motion.

Division 3N Lt. Governor, Darren Vilaysane, questioned how we would keep track of which club does how many hours towards the District Project, and if it was 30 per club or per member.

District Project Committee Member, Luke Baber, replied that they would keep track of the hours through a binder, and it is 30 per club.

The board voted on the motion to accept the hour requirement for the District Project Patch, and the motion passed.

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District Project Committee Member, Luke Baber, motioned to accept the patch design.

Division 40E Lt. Governor, Macy Boren, seconded the motion.

The board voted on the motion to accept the patch design, and the motion passed.

Contests and Awards Committee Updates

Contests Chairwoman, Sarah Spivey, went over what the committee accomplished in the last year. She then proposed the following amendments to Article 1, Section 13:

*"A club must submit its web site to the T-O District Board to be linked to the district web site by ~~October 1st~~ **November 15th** of the current year..."*

Contests Chairwoman, Sarah Spivey, motioned to accept the amendment.
Division 20 Lt. Governor, Kareena Patel, seconded the motion.

The board voted on the amendment and the motion passed.

Chairwoman, Sarah Spivey, then proposed the following rubric for the oratory contest:

CRITERIA	PERCENTAGE
Clarity of Message / Projection of Idea	25%
Depth	5%
Originality	5%
Organization / Grammar / Transitions / Flow / Etc.	15%
Presence / Posture / Gestures / Audience Engagement	15%
Voice (Tone / Diction / Effectiveness / Pronunciation)	15%
Ease of Presentation / Intimacy with Audience	15%
Attention of Audience	5%

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Contests Chairwoman, Sarah Spivey, motioned to accept the amendment.
Division 2S Lt. Governor, Jennifer Nguyen, seconded the motion.

The board voted on the motion and the motion passed.

Chairwoman, Sarah Spivey, then went over the rubric for the Theme Contest; it was as follows:

1. Clubs will decorate a rock or build one out paper mache sizing between 512 in³ (for example, 8x8x8) and 1,728 in³ (for example, 12x12x12). The material doesn't have to be perfectly cubic; another example of a viable entrance is 7x10x9.
2. Clubs will create a video between thirty and ninety seconds depicting the rock as the protagonist of a currently existing movie trailer which was released in the early seventies, specifically 1970-1974.
 - a. No more than \$300 can be spent on the production of the rock and movie trailer. An itemized budget must be submitted with the other entrance materials.
3. An explanation of how the movie relates to the Hippie Movement and a Key Club value is required in writing with the submission. This explanation must be no more than five hundred words.
4. The explanation could address some of the following:
 - i. The tone of the trailer
 - ii. The reason for picking the particular movie
 - iii. The reason for picking the particular Key Club value used in the trailer
 - iv. The significance of the year the movie was released.
 - v. These are merely recommendations and are not required.

Chairwoman, Sarah Spivey, motioned to accept the Large Pet Rock and Protagonist Trailer as posted.

Division 2C Lt. Governor, Maisha Ahmed seconded the motion.

The board voted on the project, and the motion passed.

The board took a recess at 11:55am to go to lunch.

The board reconvened at 1:00pm.

Regulations, Elections, and Credentials Committee Update

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Committee Chairwoman, Kathryn Aung, revealed all of the proposed amendments to the District Bylaws; they were as following:

- Strike Article III: The territory of this district shall be divided into divisions, ~~each of which shall be coextensive with the boundaries of one or more divisions of the Texas-Oklahoma District of Kiwanis International.~~
- **ADD Article VII, Section 3, Subsection j:** Committee on K-Family and International Relations: This committee shall be composed of one chairperson, up to three members, and the current International Trustee. Its duties shall be to bridge the K-Family branches by creating resources, serve as a liaison in K-Family interactions and assist in the chartering process. It shall also promote strong relationship with Key Club International
- **ADD Article V, Section 6, Subsection g:** Hold at least 5 Division Council Meetings to help club officers understand the current issues in the district and gain new ideas to improve their clubs. ~~Division Council Meetings and/or Presidential Council Meetings can be held in a physical manner or on a digital platform.~~

Chairwoman, Kathryn Aung, motioned to approve all of the proposed amendments to the District Bylaws as presented
Division 20 Lt. Governor, Kareena Patel, seconded the motion.

The board voted on the motion and the motion passed.

Chairwoman, Kathryn Aung, then revealed all of the proposed amendments to the Code for Elections and House of Delegates; they were as following:

- **ADD Article I, Section 1, Subsection g:** ~~Divisional Election Conferences can be held online on a digital platform if there are extenuating circumstances. It must be pre-approved by the District Administrator, and the Lieutenant Governor must show proof that all the clubs in the Division are aware of an online Divisional Election Conference.~~
- **STRIKE Article I, Section 2, Subsection a, paragraph 5:** ~~No verbal campaigning shall be allowed before district convention.~~ Verbal campaigning at District Convention will only be allowed after the candidacy meeting. Verbal campaigning may not be conducted during forum **presentation.**
- **ADD Article I, Section 2, Subsection b, Paragraph 5:** ~~If a question is asked when the time runs out or if a candidate runs out of time answering a question, the candidate will be allowed to finish their statement. The response must stay relevant to the question asked.~~
- **ADD Article I, Section 2, Subsection b - Social Media Campaign Guidelines** (renumber subsequent subsections)

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- **ADD Article I, Section 2, Subsection b, Paragraph 1:** Candidates shall be allowed to campaign on social media platforms limited to Facebook and Instagram. Other platforms will be prohibited.
- **ADD Article I, Section 2, Subsection b, Paragraph 2:** Candidates shall be allowed to campaign on social media platforms 15 days prior to the first day of District Convention. Candidates will be notified by the District Board via email when they are official candidates and henceforth will be allowed to campaign.
- **ADD Article I, Section 2, Subsection b, Paragraph 3:** Candidates are required to submit all social media platforms on the Candidacy Form to be monitored by the Committee on Regulations, Elections, and Credentials.
- **ADD Article I, Section 2, Subsection b, Paragraph 4:** No negative campaigning or defamation of character against another candidate will be allowed by the candidate. Any inappropriate messages are grounds for removing the candidate from the ballot.

Chairwoman, Kathryn Aung, motioned to approve all of the proposed amendments to the Code of Elections and House of Delegates as presented. Division 20 Lt. Governor, Kareena Patel, seconded the motion.

The board voted on the motion and the motion passed.

District Convention Preparations

District Administrator, Kelly Poland, went over the Lt. Governor's responsibilities at DCON, recognizing that many first-time Lt. Governors were attending. She reminded the board that they were the face of the District and would have identifying lanyards and badges. She asked them to stay professional and conduct themselves in an appropriate manner, especially with the Faculty Advisors and other adults. She emphasized that Lt. Governors should stick to their schedules and explained what will happen if they do not. She reminded them that the board will take dinner in blocks and everyone is required to only leave for dinner during their assigned time. She went over how important it is to know your speaking lines and where the Lt. Governors will be sitting. She went over the sponsorship sales once again, and explained that if the board doesn't finish their sales then they will be sleeping four to a room at DCON and there will be other rewards taken away.

The board then discussed ways for the newly-appointed Lt. Governors to raise all of their money, sharing their own personal experiences and tricks; many of these included going to the Kiwanis Clubs in their area, having a bake sale, and talking to family members.

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Welcoming Activity Service Project

District Governor, Addi Duerksen, introduced a Guest Kiwanian, Marshall Kregal, who was there to assist with their Welcoming Activity Service project. He introduced a program that was put together to help those homeless people affected by a hurricane. He went through the options on where to donate the packs the board makes; they were as following: A general shelter, a woman's shelter, or a Veteran's shelter. He announced that he will handle collecting all of the supplies, the board just needs to assemble the kits; they should make about 250-300 kits.

General DCON Update

Convention Liaison, Nadia Rodriguez, announces that the Keynote Speaker is going to be Keith Hawkins, and explains that she made the Call to Convention with all DCON-related information. She reminds the board that the District Editor will now be an elected position.

DCON Promotional Items

Technology Producer, Aina Sebastian, revealed the DCON Promotional Item designs that she drafted. She first revealed the enamel pin design, then the laptop stickers (she showed six designs and said the board needed to accept three of them), and finally the t-shirt design.

Convention Liaison, Nadia Rodriguez, motioned to accept the shown pin design as the 2019 DCON Pin.

Parliamentarian, Megan Iselin, called a Point of Order because the Convention Liaison was not allowed to make a motion.

Division 40W Lt. Governor, Lauren Ross, motioned to accept the shown pin design as the 2019 DCON Pin.

Division 2C Lt. Governor, Maisha Ahmed, seconded the motion.

The board voted on accepting the Pin Design, and the motion passed.

Division 2S Lt. Governor, Jennifer Nguyen, motioned to accept sticker 4 as a DCON laptop sticker.

Division 25N Lt. Governor, Luke Baber, seconded the motion.

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The board discussed sticker 4 as an option and came to the consensus that option 3 was a better option, and that a sticker with a bus would be too repetitive.

Division 2S Lt. Governor, Jennifer Nguyen, reminded the board that these can be slightly modified and edited.

Division 2S Lt. Governor, Jennifer Nguyen, motioned to table this motion and revisit this issue at 4:15pm.

Division 2C Lt. Governor, Maisha Ahmed seconded the motion.

The board voted on the motion to revisit this issue at a later time, and the motion passed.

Division 40W Lt. Governor, Lauren Ross motioned to accept the shown t-shirt design for the DCON shirt.

Division 40W Lt. Governor, Lauren Ross amended her motion to accept this concept as the DCON t-shirt.

Division 25 Lt. Governor, Luke Baber, seconded the motion.

The board voted on the motion, and the motion passed.

Expectations and Etiquette for DCON

District Governor, Addi Duerksen, went over the expectations of the board at DCON. She explained the appropriate dress code, limiting phone use, and the importance of following the schedule exactly. She said not to have a bad attitude, despite the exhaustion they might be feeling and announced that they could always talk to her or any of the staff members if anyone ever felt overwhelmed. Most importantly, she stressed the importance of having fun to the board.

DCON Stage Design

Stage Manager, Tyler Thompson, announces that there have been some changes with the stage room, but they will still be using the same stage design, but with different dimensions. He announces that the majority of Wednesday will be spent making the props for the stage. He went through the different aspects of his stage design.

Official DCON Logo and Graphics

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Technology Producer, Aina Sebastian, reveals the DCON graphics that she has made including the Bus, the glasses, the Funkycon slogan, and the flower, She says that these will all be shared in a google drive to all Lt. Governors, so they can use them in their newsletters and other publications.

Public Speaking Practice

District Governor, Addi Duerksen, and Convention Liaison, Nadia Rodriguez, take notes about each Lt. Governor's public speaking abilities as each one is given a chance to showcase them while speaking about a random prompt.

DCON Script Reminders

DCON Intern, Chris Do, reminds the board that he is writing the script for the board, and Convention Liaison, Nadia Rodriguez, emphasizes that the board needs to have their lines memorized in case of technological issues. She explains that Chris Do will be controlling the teleprompter, reminding the board not to speak too fast, flip the pages as they read, and to speak clearly into the microphone,

DCON Registration

District Administrator, Kelly Poland, announces that DCON registration opens on January 7, 2019. She explains what clubs need to register and goes through the steps for registering. She encourages Lt. Governors to emphasize senior scholarships to their senior members who are attending DCON.

Welcoming Activity Committee Update and Expectations

Welcoming Activity Committee Chair, Jennifer Nguyen, reveals to the board which activities the committee has planned to have at Welcoming Activity in three categories: 1. Inflatables 2. Service Projects 3. Games. She then explained the rewards the committee planed to give to those who won the raffle.

Committee Chair, Jennifer Nguyen, motioned to accept those activities for welcoming night at DCON.

Division 12/ 22 Lt. Governor, Madison Green, seconded the motion.

Division 11 Lt. Governor, Michael Maldonado, pointed out that the lava lamps would cause problems for those flying into DCON. The board decided not to use those objects as one of the prizes.

Division 3N Lt. Governor, Darren Vilaysane, moved the previous question.
Division 12/22 Lt. Governor, Madison Green seconded the motion.

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The board voted on the motion to move the previous question and the motion passed.

The board then voted to accept the welcoming night activities, and the motion passed,

Contests and Awards Committee Expectation

Contests and Awards Chairwoman, Sarah Spivey, asked the board to emphasize the club officer awards, the non-traditional scrapbook, and the theme contest. She then explained a lesser known award: the Leader of Leaders award. She went over the mass email that was to be sent out regarding the changes in contests registration, explaining that there would now be four registration lines and that Faculty Advisors were to register their contests before April 11, 2019.

Division 20 Lt. Governor, Kareena Patel, motioned to reconsider the vote on the proposed amendments to the District Bylaws.

Division 2C Lt. Governor, Maisha Ahmed, seconded the motion.

The board voted on the motion to reconsider, and the motion passed.

Division 20, Lt. Governor, Kareena Patel, motioned to amend the proposed amendments to the District Bylaws regarding the creation of Committees on K Family and International Relations, and strike the words "the current International Trustee".

Division 2C Lt. Governor, Maisha Ahmed, seconded the motion.

The board voted on the motion to amend the amendment, and the motion passed.

Elections Expectations

REC Committee Chairwoman, Kathryn Aung, reminds the board to read through the code before they get to convention, that they are not allowed to endorse any candidates, and to report any campaigning violations to her and the District Administrators. She goes through the procedures for both the caucusing room and the House of Delegates caucusing, emphasizing that Parli Pro needs to be used in all rooms. She urges Lt. Governors to participate (especially in HOD), but to prioritize the questions of members in the caucusing rooms. District Governor, Addi Duerksen, goes over the scheduling for DCON, explaining that

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the Lt. Governors will be assigned their blocks by Nadia Rodriguez, but the time within those blocks will be split by the Committee Chairs.

DCON Forums

Convention Liaison, Nadia Rodriguez, goes through the entire list of forums and forum presenters and announces that there will be run-throughs of every forum after the meeting adjourns.

DCON Assignments

Convention Liaison, Nadia Rodriguez, announced that there have been complications with the hotel that have halted the creation of the DCON schedule so they will not go through Lt. Governors individual schedules at this time. She explained that Committee Chairs will be responsible for creating schedules for each of Lt. Governors they've been assigned.

Revisiting DCON Promotional Items

Technology Producer, Aina Sebastian, revealed the new stickers she had made between the last discussion over the stickers and that point.

Division 8 Lt. Governor, Sarah Spivey, motioned to accept stickers 3,5, and 6.

Division 40W Lt. Governor, Lauren Ross, seconded the motion.

Division 8 Lt. Governor, Sarah Spivey, motioned to amend her motion to just stickers 3 and 6.

Division 39S Lt. Governor, Brianna Dao, seconded the amendment.

The board discussed and decided It would be easier to just vote on one sticker at a time.

Division 8 Lt. Governor, Sarah Spivey, motioned to amend her motion to just include sticker 6.

Division 25W Lt. Governor, Kathryn Aung, seconded the motion.

The board voted to amend the motion to just include 6, and the motion passed.

The board voted to accept sticker 6 as one of the DCON stickers, and the motion passes.

Division 3W Lt. Governor, Ivana Lin, motioned to accept sticker 4 as one of the DCON stickers.

Division 2C Lt. Governor, Maisha Ahmed seconded the motion.

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The board discussed sticker 4.

Division 3N Lt. Governor, Darren Vilaysane, moved the previous question.
Division 20 Lt. Governor, Kareena Patel, seconded the motion.

The board voted on moving the previous question and the motion passed.

The board voted on sticker 4 and the motion failed.

Division 25S Lt. Governor, Meghan Hughes, motions to accept stickers 2 and 5 as the DCON stickers.

Division 25N Lt. Governor, Luke Baber, seconded the motion.

Division 11 Lt. Governor, Michael Maldonado, motions to amend the motion to include only sticker 5.

Division 2C Lt. Governor, Maisha Ahmed, seconds the motion.

The board voted on the amendment, and the motion passed.

The board discussed the pros and cons of sticker 5.

Division 11 Lt. Governor, Michael Maldonado moved the previous question.
Division 40W Lt. Governor, Lauren Ross, seconded the motion.

The board voted on accepting sticker five, and the motion passed.

Division 25W Lt. Governor, Kathryn Aung, moved to accept sticker 3.
Division 8 Lt. Governor, Sarah Spivey, seconded the motion.

The board discussed sticker three.

Division 2C Lt. Governor, Maisha Ahmed, motioned to amend the motion to accept sticker 2.

Division 25W Lt. Governor, Kathryn Aung, seconded the motion.

The board discussed sticker two.

Division 35 Lt. Governor, Kaitlin Fox, moved the previous question.
Division 2C Lt. Governor, Maisha Ahmed, seconded the motion.

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The board voted on moving the previous question, and the motion passes.

The board took a divisional vote on the amendment, and the results were as following:

- For: 19
- Against: 12

The board discussed sticker two.

Division 11 Lt. Governor, Michael Maldonado, moved the previous question. Division 3W Lt. Governor, Ivana Lin, seconded the motion.

The board took a divisional vote on sticker two, and the results were as following:

- For: 20
- Against: 12

Division 8 Lt. Governor, Sarah Spivey, motioned to rescind sticker six, and the chair did not recognize the motion.

Division 12/22 Lt. Governor, Madison Green, motioned to rescind sticker five, and the chair did not recognize the motion.

Pictures with Kiwanis

The board took pictures with the Guest Kiwanians present at the meeting.

Sponsorship Awards

District Administrator, Kelly Poland, reminded the board members who did not have their sponsorship sales complete to talk to Kenyon Black, and clarified their sponsorship deadlines. She announced that there is now a PayPal system that members can use to turn in sponsorships (aaevents@tokeyclub.com). She then announced the winners for those Lt. Governors that brought the most to WINBO. They are as following:

- Division 16 Lt. Governor, Natalie Delatorre
- Division 8 Lt. Governor, Sarah Spivey
- Division 39N Lt. Governor, Adam Price
- Division 30S Lt. Governor, Erin Ng

Final Thoughts and Questions

District Administrator, Kenyon Black, congratulated the board on their completion of the Winter Board meeting. And Region 8 Advisor, Dennis Hogan,

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asked the board to assist with the tear down of the meeting room and explained how to go about dinner. District Governor, Addi Duerksen, announced that she was proud of the board and set the curfew at 12am.

Adjournment

Division 8 Lt. Governor, Sarah Spivey, motioned to adjourn the Winter Board meeting.

Division 20 Lt. Governor, Kareena Patel, seconded the motion.

The board voted on the motion to adjourn and the motion passed.

District Governor, Addi Duerksen adjourned the meeting at 5:38pm.